
CITY OF KELOWNA

MEMORANDUM

Date: December 16, 2004

File No.: 0917-20-054
0550-01

To: City Manager

From: Manager, Community Development and Real Estate

Subject: "RUTLAND COMMUNITY CONNECTIONS INITIATIVE – CONSULTING ASSIGNMENT"

RECOMMENDATION:

THAT Council engage Stantec Consulting Ltd. to undertake the process of preparing a plan for the multi-purpose linear network proposed to link the various neighbourhoods of Rutland for an amount not to exceed \$53,000 (inclusive of GST);

AND THAT the funding source be from the Community Development and Real Estate Consultant services account for this project, budget line item 311-10-070-0-001.

BACKGROUND:

Following the presentation of the Rutland Community Connections initiative to the October 13, 2004 meeting of Council, the following resolution was passed:

THAT Council endorse the Rutland Community Connections initiative in principle;

AND THAT staff be directed to commence the planning process and bring forward appropriate items for consideration in the 2005 Budget discussions.

Accordingly, staff advertised an RFP for consulting services to prepare an overall pre-design plan for the linear pedestrian/bikeway connection within the community of Rutland, closing on December 9, 2004. There were eight downloads from the city's Bidding Opportunities section of the website, however only one submission was received from Stantec Consulting Ltd. Several consultants submitted letters of regret, explaining that they had other commitments.

The submission was evaluated by staff from Community Development and Real Estate, Works and Utilities and the Parks department.

City Manager
December 15, 2004
Page 2

Staff are satisfied with the qualifications and experience of the consultant team, the public process proposed and the timelines outlined for the project. Because Stantec is doing the engineering for the Rutland Sewer Spec. Area No. 23, coordination between the two projects will be facilitated. As well, Stantec were the consultants on the Abbott Street linear corridor, so they have some knowledge and experience of the issues involved. Planning work is proposed to commence in January 2005 and the timing for completion of the planning portion of the project is mid-April 2005. Following this, W&U will coordinate the detailed design and construction of Phase 1.

Funds for the planning portion of the project are available in the Community Development and Real Estate Consultant Services account, budget line item 311-10-070-0-001 (2004). There are adequate funds remaining in this account that would be carried over to 2005 to complete the planning or pre-design portion of the project. With regard to detailed design and construction, there is some funding allocated within the Provisional Budget, and staff will be looking at what can be accomplished in 2005 depending on the results of the pre-design plan and its recommendations for phasing.

CONCLUSION

The Rutland Community Connections initiative is an exciting opportunity to combine civic and community initiatives for the benefit of an important sector of our city. Developing the overall plan for a multi-year, multi-phase project is the first step of the journey.



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HC/ko

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